

ROUTING AND TRANSMITTAL SLIP

Date

1979/10

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1.

2.

3.

4.

5.

Action

Approval

As Requested

Circulate

Comment

Coordination

File

For Clearance

For Correction

For Your Information

Investigate

Justify

Note and Return

Per Conversation

Prepare Reply

See Me

Signature

REMARKS

1 for one conversation attached one some key documents relating [redacted]

[redacted] on Agency web site / facilities.

Please note that it is a community - under survey.
I don't think I made that point in our chat.

How this helps you to get a handle on the survey.
Thanks for your help.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.